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S I N C E 1 9 8 5

BEFORE YOU DOWNLOAD...

- Please download images as soon as you place your order. *Discontinued and Seasonal* products will be taken off the web and their images will not be available to download from our website
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- Access to our lifestyle image bank [here](#)
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DOWNLOADING IMAGES FROM OUR WEBSITE

STEP 1.

LOGIN TO YOUR ACCOUNT
CLICK THE PROFILE ICON TO VIEW
YOUR SALES ORDERS



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Search



QUICK ORDER

PEC COLLECTION -

JACKDAW -

MERI MERI HOLIDAY -

MERI MERI HALLOWEEN -

RIFLE HOLIDAY -

- SALES ORDERS
- TRANSACTIONS
- USER PREFERENCES
- SAVED CART
- SIGN OUT

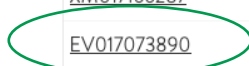
SALES ORDERS

EXPORT

Order No	Date Ordered	Status	Reorder	Tracking	Expected Ship Date
	02-22-2023		All		
	08-22-2023				
WEB00000486-J1	08-18-2023	Processing	View Order Reorder		08-25-2023
WEB00000486-A1	08-18-2023	Shipped	View Order Reorder	D420750660000044	08-25-2023
WEB00000211	08-08-2023	Shipped	View Order Reorder	1Z11X23W684042401E	08-09-2023
XM017224007	05-15-2023	Processing	View Order Reorder		05-16-2023
EV017224006	05-15-2023	Shipped	View Order Reorder	D420750660000043	05-16-2023
LEGA027224008	05-15-2023	Shipped	View Order Reorder	1ZXX01936842138227	05-16-2023
XM017166287	04-23-2023	Processing	View Order Reorder		09-15-2023
EV017073890	03-15-2023	Shipped	View Order Reorder	D420750660000042	03-18-2023
XLING017073888	03-15-2023	Processing	View Order Reorder		09-01-2023
FELI017073891	03-15-2023	Shipped	View Order Reorder		03-16-2023

STEP 2.

SELECT THE ORDER
WITH THE IMAGES
YOU WANT TO
DOWNLOAD



STEP 3.

CLICK THE PRODUCT CODE FOR THE IMAGE YOU WANT TO DOWNLOAD

Items Ordered

Item Code	Item Desc	Qty	Unit Price	Discount	Ext Price
BOU79350_SEE	Skiers Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU68635_SEE	Wildflower Floral Birthday Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU77049_SEE	Bouquet in Blue Congrats Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU70849_SEE	Made of Rainbows Birthday Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU85633_SEE	Sunshine Soul Love/Friend Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU77055_SEE	More Than Enough Encourage Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU46962_SEE	You're a Keeper Love/Friend Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU47000_SEE	Sweet Friend Floral Birthday Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU60968_SEE	One of a Kind Beauty Birthday Seedlings	6	CA\$4.48	0.00%	CA\$26.88

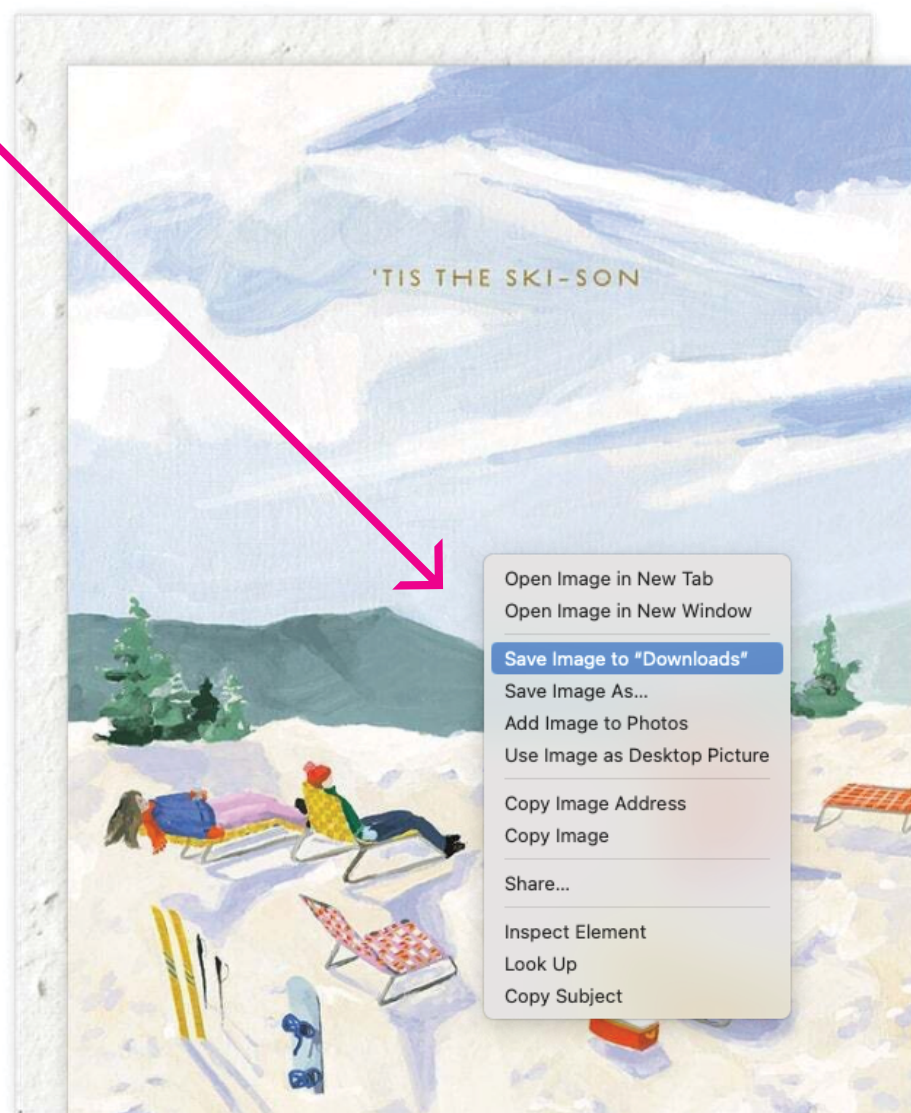
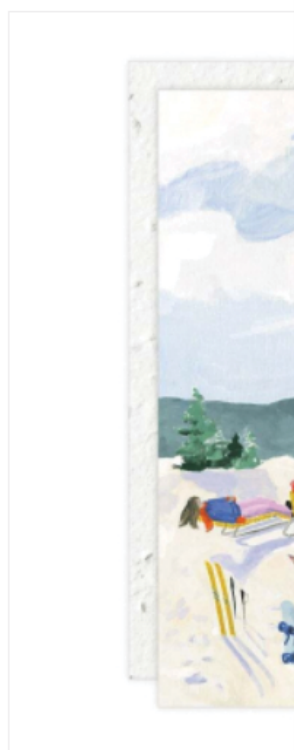
STEP 4.

CLICK THE PRODUCT IMAGE (IT WILL ZOOM), YOU WILL THEN HAVE TO RIGHT CLICK ON THE IMAGE NOW SELECT "SAVE IMAGE TO DOWNLOAD" OR "SAVE IMAGE AS".

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R PEC COLLECTION

DAW → SEEDLINGS → CA

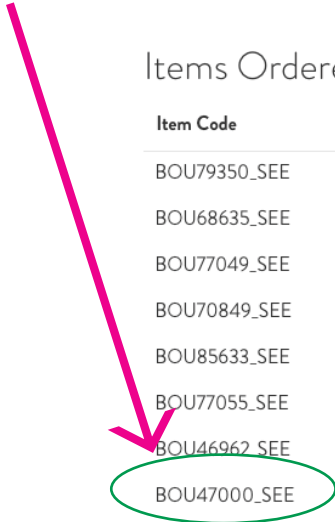


STEP 5.

CLICK BACK ARROW TO RETURN TO YOUR SALE ORDER
REPEAT STEP 3 & 4 FOR THE REMANING ITEMS ON YOUR LIST.

Items Ordered

Item Code	Item Desc	Qty	Unit Price	Discount	Ext Price
BOU79350_SEE	Skiers Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU68635_SEE	Wildflower Floral Birthday Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU77049_SEE	Bouquet in Blue Congrats Seedlings	6	CA\$4.48	0.00%	CA\$26.88
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BOU47000_SEE	Sweet Friend Floral Birthday Seedlings	6	CA\$4.48	0.00%	CA\$26.88
BOU60968_SEE	One of a Kind Beauty Birthday Seedlings	6	CA\$4.48	0.00%	CA\$26.88



DOWNLOADING IMAGES FROM OUR IMAGE BANK

- Access The Paper E. Clips Collection product images [here](#)
- Access Jackdaw Brand product images [here](#)

STEP 1.

ONCE YOU ARE IN APPROPRIATE IMAGE BANK, YOU WILL SEE A LIST OF BRANDS, CHOOSE THE ONE YOU NEED



IMAGES

Download Integrate

Documents > 01_The Paper E Clips Collection > Brands

	Name	Modified	Modified By
	1973	August 4, 2022	Harry Ngo
<input type="radio"/>	417Press	August 4, 2022	Harry Ngo
	Allport	October 27, 2022	Harry Ngo
	Archivist Press	August 9, 2022	Harry Ngo
	Art Angels	August 4, 2022	Harry Ngo
	Art Press	August 4, 2022	Harry Ngo
	Billie Doux	August 12, 2022	Harry Ngo
	Black Joy Paper	August 4, 2022	Harry Ngo
	Brittany Paige	November 2, 2022	Harry Ngo

STEP 2.







ONCE YOU ARE IN THE BRAND FOLDER, CHOOSE FROM SEASONAL OR EVERYDAY OPTIONS.



IMAGES

 Download  Integrate ▼

Documents > 01_The Paper E. Clips Collection > Brands > **417Press**

	Name ▼		Modified ▼	Modified By ▼
	Everyday 417Press		5 hours ago	Harry Ngo
<input type="radio"/>	Holiday 417Press	 ...	October 27, 2022	Harry Ngo
	Spring 417Press		October 27, 2022	Harry Ngo


STEP 3.

IMAGE NAME WILL MATCH YOUR SALE ORDER LIST. SELECT THE IMAGES YOU WANT TO DOWNLOAD THEN CLICK DOWNLOAD.











IMAGES

 Download  Copy to

 3 selected

Documents > 01_The Paper E. Clips Collection > Brands > 417Press > **Holiday 417Press**

	Name ▼		Modified ▼	Modified By ▼
	XFOHO150.jpg		April 13, 2022	Harry Ngo
<input checked="" type="checkbox"/>	XFOHO151.jpg	 ...	April 13, 2022	Harry Ngo
<input checked="" type="checkbox"/>	XFOHO371.jpg	 ...	April 13, 2022	Harry Ngo
<input checked="" type="checkbox"/>	XFOHO785.jpg	 ...	April 13, 2022	Harry Ngo
	XFOSP981.jpg		April 13, 2022	Harry Ngo